



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucena, Quezon



OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

JAAP GENERAL MERCHANDISE
Lucena, City

Sir/Madam,

The attached Purchase Order No. 2025-07-0644 are already approved so NOTICE is JAAP GENERAL MERCHANDISE for the purchase of Stainless Steel Logo for Gumaca Campus requested by M. Makipagay - PMO with PR No. 2025-05-1490. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

FREDERICK T. VILLA, DT
University President

I acknowledge receipt of this Notice on : AUG 07 2025

Name of the Representative of the of the Bidder: JAAP GENERAL MERCHANDISE

Authorized Signature: _____